



139 7th Street
Next to the Benedum Theater Downtown
Pittsburgh, Pa. 15222
412.391.1091 .2603(fax)
www.eatzucchini.com

Dear

Date Sent:

Tambellini Restaurant is happy to be of service on your special occasion. We are sending this form to confirm our agreement of items and services that we will be providing. In addition, some informational items regarding banquet specifics will be outlined in the following.

Date: Day Time In Time Out # in Party Not Private

Room: Puccini or L'Incontro

Selection of Menu Item(s) [May order one (1) only, but no more than three (3)]:

Menu choices are required at least 3 days prior to the date of your function.

How Many Name of Items

Appetizer(s) (1 Choice only unless the function is a cocktail party)

Bar Type

Dessert 1- Choice only

All food items from appetizer to dessert will be served at table unless otherwise noted.

Speaker Criteria: Must allow service to take place during the presentation.

Other Info

Room Charges for Private Parties

L'Incontro Room - Less than 25 guests => \$125 room charge
Puccini Room - Less than 70 guests => \$200 room charge

Rooms are free of charge for 25 or more guests for the L'Incontro, or 70 or more guests for the Puccini Room.

NO Separate checks for parties of more than 8 persons. Service Charge and Tax apply to all items. Note: If a Room is reserved for 90 persons and fewer than 90 are in attendance, the difference between the actual and 90 will be billed in addition to actual. If the party cancels 3 days prior to the event, no charges are due. If the party cancels less than 3 days of the event, a cancellation fee of \$200 for the Puccini Room, or a \$125 fee for the L'Incontro Room will apply. Tambellini Restaurant cannot guarantee stated food service times if the entire party does not arrive promptly at the desired time. Food items are not permitted to be taken out of the premises due to food safety concerns. Credit Card will be used for charges incurred by agreement delineated above.

If this agreement, or its eventual sending is not acknowledged with credit card info and signature below five days prior to event, Tambellini's will cancel the party reservation without notice to the person(s). Must be paid in full following event; no personal checks. Prices are subject to change without notice.

Please sign this document and return or Fax 412-391-2603, at least 5 days prior to the day of the event.

The above terms are acceptable to me as guest or as a person representing the guest.

Credit Card Name Credit Card Number

Name on Credit Card Expiry Date

Print Name

Signature Date: